



ART & CRAFT SHOW

P.O. Box 274

STONE HARBOR, NJ 08247

(609) 368-4112

## 2010 STONE HARBOR ART & CRAFT SHOW

On Saturday and Sunday, August 7&8, 2010, the Borough of Stone Harbor will present the 48<sup>th</sup> annual Art and Craft Show. Once again, it will be held on the recreation field at 80<sup>th</sup> Street and First Avenue, across from the beach. The show hours are from 9:00am-5:00pm both days. This is an all weather event. There is no rain date. **NO REFUNDS** for any reason. Electricity is not available and generators are not allowed.

There will be two tents again this year. Tent spaces are 12'W X 8'D. If you use framing to display your work, it must fit within your space and be no more than 8' in height. You may not set up a 10'x10' tent frame under these tents. Perimeter spaces under the tent (the lavender area on the map) may be expanded out to the stakes that hold the tent in place but **NO FARTHER**. This includes extra merchandise, chairs, cash registers, etc. Spaces in the green area may not be expanded beyond 12'W X 8'D. The walkway is too narrow to accommodate expanded displays.

Spaces outside of the tent, where you must use a **WHITE, PROFESSIONAL** grade canopy (EZ UP, KD Kanopy, Craft Hut), are 10'x 10'. No Quick Shades. The legs on your canopy must be straight up and down, not on an angle. All weights and tie downs must be inside your assigned space. Do not secure your canopy to your neighbors without their consent. Spaces in the yellow area may be expanded by 2 feet into the main pedestrian walkway. This includes extra merchandise, chairs, cash registers, etc. Spaces in the white area may not be expanded beyond 10'x10'. The walkway is too narrow to accommodate expanded displays.

Setup begins Friday at 8:00am and it will proceed at two hour and fifteen minute intervals with the last setup for the day at 6:00pm. You must remove your vehicle, if it is double parked, fifteen minutes prior to the end of your setup time. This will allow your fellow vendors to setup on time. A limited number of vendors will be allowed to set up during each time period. Time slots will be assigned on a first come-first serve basis. The sooner you return your completed application, the better chance you have of securing the time slot you desire. **Choose your setup time carefully. DO NOT ARRIVE EARLY. YOU WILL NOT BE ALLOWED TO SET UP UNTIL YOUR ASSIGNED TIME.** Saturday check-in and setup begins at 6:00 am and must be completed by 8:00 am. **You must check-in before you setup.**

You will be issued a parking permit, one (1) to a vendor, for parking in permitted areas. **DO NOT DRIVE ONTO THE FIELD DURING SETUP OR BREAKDOWN!** This is our children's recreation field the other 362 days of the year. Setup and breakdown at this event is difficult, so please be patient. Police will be on regular patrols Friday and Saturday nights, but YOU are solely responsible for setting up and securing your work and property.

This is a handcrafted event, therefore no kits, buy-sell or manufactured items will be allowed. The selection process is two-fold. We cannot use your website to complete the selection process. First, you must submit 7 photographs (NO SLIDES OR CD'S) with your application: two (2) of your work, four (4) of you working in your studio or workshop showing raw materials, tools, and the work process and one (1) of your

professional grade canopy suitable for an outdoor event (the photo of your canopy will not be returned). On a separate sheet of paper, describe your work process from raw materials to finished product. Start by listing your raw materials and your source(s) for those raw materials. Include copies of recent receipts for the raw materials. Second, your work will be reviewed during the event itself. Your work must pass the selection process both times. If accepted, do not have anything for sale in your booth that you did not create. If you do, and it comes to our attention, you will not receive an application for next year's event. Do not breakdown before Sunday at 5:00pm.

**DO NOT RETURN THIS APPLICATION WITHOUT A COPY OF YOUR NEW JERSEY STATE SALES TAX CERTIFICATE. DO NOT SEND MONEY WITH YOUR APPLICATION.** You will receive notification of your acceptance or rejection within three weeks of the date our office receives your application. If accepted, you will then be required to send in your site fee. Your cancelled check is your initial notification of acceptance. Site assignments and parking passes will be sent to you at the end of June. Completed applications must be in our office by Friday, July 30, 2010. Acceptance does not guarantee a site. Sites are assigned on a first come-first serve basis.

The following must be included when you return your forms or your application will be returned to you:

1. Completed application form.
2. A copy of your New Jersey Sales Tax information. It must show your name, address and all 9 numbers, no X's. Your application will not be processed without this certificate. Clothing is exempt. To apply for a certificate, go online to [www.state.nj.us/treasury/taxation](http://www.state.nj.us/treasury/taxation) or phone (609)-292-6400.
3. Completed and signed Indemnity Clause-Hold Harmless Agreement.
4. Business size self-addressed stamped envelope.
5. Setup time selection (Friday only).
6. Seven (7) photos: two (2) of your work, four (4) of you working in your studio or workshop showing raw materials, tools, and the work process and one (1) showing a professional grade canopy suitable for an outdoor event. Both sides and the top of the tent must show in the photos. You must send a photo of your canopy even if you are applying for an inside space. If you would like your photos returned (except the photo of your canopy), you must send a self addressed stamped envelope large enough to accommodate the photos. Without this envelope, we will assume that you do not want your photos returned. Please, no samples of your work.
7. On a separate sheet of paper, describe your work process from raw materials to finished product.
8. Copies of recent receipts for raw material.

Return you completed application to:

DIRECTOR  
STONE HARBOR ART & CRAFT SHOW  
P O BOX 274  
STONE HARBOR, NJ 08247

CHECKED IN \_\_\_\_\_  
ON TIME \_\_\_\_\_  
LATE \_\_\_\_\_  
NOT AT ALL \_\_\_\_\_  
COMMENT \_\_\_\_\_  
\_\_\_\_\_

REGISTRATION NO. \_\_\_\_\_  
DATE PAID \_\_\_\_\_  
AMOUNT PAID \_\_\_\_\_  
SITE \_\_\_\_\_  
NOTICE \_\_\_\_\_

OFFICE USE ONLY --- DO NOT WRITE ABOVE THIS LINE

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2010 STONE HARBOR ART & CRAFT SHOW APPLICATION

Company Name (Print or Type) \_\_\_\_\_

Contact Person (Print or Type) \_\_\_\_\_

Contact Person (Signature) \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone Number: Home \_\_\_\_\_ Cell \_\_\_\_\_

Email Address: \_\_\_\_\_

Canopy: Make \_\_\_\_\_ Model \_\_\_\_\_

Site Fees:	Lavender	\$350.00	Yellow	\$300.00
	Green	\$300.00	White	\$250.00

On a separate sheet of paper (not on this application), describe your work from raw materials to finished product. Start by listing your raw materials and the sources(s) for those raw materials. Include copies of recent receipts for the raw materials.

How would you like your work to be listed in our program (15 LETTERS Max.)

9 Digit New Jersey Sales Tax ID Number (Mandatory) \_\_\_\_\_

Have you ever participated in this event in the past? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when.....

Will you be setting up: Friday \_\_\_\_\_ or Saturday (6:00AM) \_\_\_\_\_

Friday setup times (check one):

_____ 8:00 A.M.-10:15 A.M.	_____ 3:30 pm-5:45 pm
_____ 10:30 A.M.-12:45 P.M.	_____ 6:00 pm-8:15 pm
_____ 1:00 P.M.-3:15 P.M.	

**INDEMNITY CLAUSE  
HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, ( \_\_\_\_\_ ) agrees to  
(Name of Merchant)  
defend, pay on behalf of the Borough of Stone Harbor, its elected and appointed officials,  
its agents, employees and volunteers and others working on behalf of the Borough of  
Stone Harbor against any and all claims, demands, suits, or loss, including all costs  
connected therewith, and for any damages which may be asserted, claimed or recovered  
against or from the Borough of Stone Harbor, its elected and appointed officials, its  
agents, employees, volunteers or others working on behalf of the Borough of Stone  
Harbor, by reason of personal injury, including bodily injury or death and/or property  
damage, including loss of or use thereof, which arises out of or is in any way connected  
or associated with the use of the 80<sup>th</sup> Street Recreation Field during the annual Art and  
Craft Show.

DATE \_\_\_\_\_

BY:

\_\_\_\_\_  
(Signature of Merchant)

\_\_\_\_\_  
Name of Merchant (print)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, and Zip Code

\_\_\_\_\_  
Phone